**WINTERIM Time Sheet Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Winterim must be completed during the week of **January 11-15**, no exceptions. You are expected to report to work during all five days of the week, and you must work a minimum of 30 hours. This will serve as your time sheet for the week and it must be signed/initialed daily by a supervisor and signed by the supervisor at the end of the week.

This form MUST be mailed to Mrs. Rafferty by your supervisor by **January 19** or no credit will be given.

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| --- | --- | --- | --- | --- |
| **Date**  | **Time In**  | **Time Out**  | **Total Hours**  | **Supervisor Sign/Initial**  |
| Monday, January 11 |   |   |   |   |
| Tuesday, January 12 |   |   |   |   |
| Wednesday, January 13 |   |   |   |   |
| Thursday, January 14 |   |   |   |   |
| Friday, January 15 |   |   |   |   |
| Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |   |   |   |   |

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| Supervisor’s Signature  Thank youBishop McGuinness Catholic High School1725 NC Hwy 66 South, Kernersville, NC 27284 | Print Name  |
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